



Business Ethics Policy

Intent

The Business Ethics Policy is intended to establish the standards that are reasonably designed to deter wrongdoing, and promote and reinforce ethical behaviour.

Principles

Assetlink shares responsibility with its team members and consultants for creating and maintaining the Company's professional reputation and work ethic including; exhibiting acceptable levels of honesty and integrity, personal and professional presentation, fostering mutual respect in the workplace, co-operation and teamwork both internally and externally.

RACI

Responsible	It is the responsibility of all leaders to maintain standards of business ethics within their teams.
Accountable	The final authority for this policy lies with the Managing Director.
Consulted	When making changes to this policy consultation should be carried out with all members of the executive and senior management teams.
Informed	All changes to this policy should be communicated to all team members and relevant contractors.

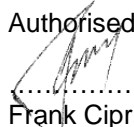
Operation and Incidence

Assetlink requires the following of its team members and consultants.

- Comply with all legal, regulatory, and statutory obligations including the codes of conduct of any professional or industry body to which they may be subject to in undertaking work activities
- Commit to provide an honest and professional approach in dealing with clients
- Behave with honesty and integrity at all times
- Promote a high level of trust and confidence
- Present a personal and professional manner, appearance, and dress code when representing the Company (Refer to Assetlink's Dress Code Policy)
- Demonstrate openness and fairness in all workplace dealings
- Commit to the delivery of best practice standards of service and quality levels
- Avoid the appearance of impropriety; no team member will accept gifts or promotional items of more than nominal value (c. \$50)
- At all times be aware of discussing work-related matters in public places, including transport, restaurants and in other public areas.

Where behaviour and/or actions contrary to the Code of Business Ethics are reported, these issues shall be dealt with as a disciplinary matter.

Authorised by:


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Frank Cipriani
National General Manager Finance and
Corporate Services


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Managing Director